

BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: May 15, 2002

Division: Growth Management

Bulk Item: Yes X No

Department: N/A

AGENDA ITEM WORDING: Approval of an Interlocal Agreement with the City of Layton to authorize the transfer of funds to Monroe County for the funding of the Florida Keys Affordable Housing Coordinator.

ITEM BACKGROUND: The BOCC has previously agreed that the County would serve as the administrator of funds on behalf of participating government and non-governmental entities for supporting the services of the Affordable Housing Coordinator. The Florida Department of Community Affairs prepared an Interlocal Agreement for each participating governmental entity for execution by that government and the County. The amount of funds committed by the City of Layton in this Interlocal Agreement is \$250.00.

PREVIOUS RELEVANT BOCC ACTION: The BOCC approved the advertising of a Request for Qualifications from qualified affordable housing consultant firms on December 20, 2001, to provide services as Florida Keys Affordable Housing Coordinator.

CONTRACT/AGREEMENT CHANGES: N/A

STAFF RECOMMENDATIONS: Approval

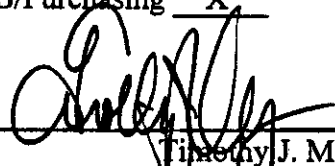
TOTAL COST: \$74,250 (Excludes DCA Grant) **BUDGETED:** Yes X No

COST TO COUNTY: \$22,000

REVENUE PRODUCING: Yes N/A No **AMOUNT PER MONTH** N/A **Year**

APPROVED BY: County Atty X OMB/Purchasing X Risk Management X

DIVISION DIRECTOR APPROVAL:



Timothy J. McGarry, AICP

DOCUMENTATION: Included X To Follow Not Required

DISPOSITION:

AGENDA ITEM # 118

MONROE COUNTY BOARD OF COUNTY COMMISSIONERS

CONTRACT SUMMARY

Contract with: Dept of Community Affairs Contract # _____
 Effective Date: _____
 Expiration Date: _____

Contract Purpose/Description:
Approval of Interlocal Agreement with City of Jayton to transfer funds to Monroe County for funding of the Affordable Housing Coordinator

Contract Manager: Timothy J. McGarvey 2517 GMD # 11
 (Name) (Ext.) (Department/Stop #)

for BOCC meeting on 5/15/02 Agenda Deadline: 4/29/02

CONTRACT COSTS

Total Dollar Value of Contract: \$ 74,250 Current Year Portion: \$ _____
 Budgeted? Yes ☒ No ☐ Account Codes: to be assigned
 Grant: \$ _____
 County Match: \$ 22,000

ADDITIONAL COSTS

Estimated Ongoing Costs: \$ /yr For:
 (Not included in dollar value above) (eg. maintenance, utilities, janitorial, salaries, etc.)

CONTRACT REVIEW

	Date In	Changes Needed	Reviewer	Date Out
Division Director	<u>5/2/02</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>[Signature]</u>	<u>5/02</u>
Risk Management	<u>4-30-02</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>[Signature]</u>	<u>4-30-02</u>
O.M.B./Purchasing	_____	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>Shirley A. Barker</u>	<u>4-30-02</u>
County Attorney	<u>4-29-02</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>[Signature]</u>	<u>4-29-02</u>

Comments: _____

FLORIDA KEYS AFFORDABLE HOUSING COORDINATOR
Inter local Agreement

Whereas, the Department of Community Affairs convened the Florida Keys Affordable Housing Task Force in 2001 in order to develop a coordinated, multi-faceted strategy to preserve and increase the stock of affordable housing in the Florida Keys;

Whereas the Task Force consisted of representatives from the Department, local governments, other local agencies (Sheriff, School Board, etc.), private and non-profit sector and concerned citizens to ensure participation by all community sectors;

Whereas, the Department and South Florida Regional Planning Council provided support services for the Task Force, including facilitation, research and analysis and meeting reports;

Whereas, the Task Force met February 22nd and 23rd, June 5th and September 24th and identified obstacles to affordable housing and strategies for improving opportunities for affordable housing;

Whereas, the Task Force determined that constructing new affordable housing units represents only part of the solution to the housing deficit and that a multi-faceted strategy must include housing preservation, rehabilitation, redevelopment and control of potential demand resulting from land use decisions;

Whereas, the Task Force reached consensus on the need for each local government to adopt Affordable Housing Action Plans that provide specific, multi-faceted strategies which shall be implemented according to a specified time schedule;

Whereas, the Task force reached consensus regarding the need for each jurisdiction or entity to provide funding to employ an affordable housing coordinator and to execute an inter local agreement specifying the funds they will contribute;

Whereas, Monroe County should execute a contract with the Department of Community Affairs, Division of Housing and act as the administrator of funds from the various jurisdictions providing funding for the coordinator;

Whereas, the Task Force appointed a Selection Committee composed of Rebecca Jetton representing the Department of Community Affairs, Nora Williams representing Monroe County, Rick Casey representing the Monroe County Housing Authority and subsequently that Selection Committee appointed Peter Rosasco representing Affordable Housing Developers and Jaimie Ross representing the Environmental Community to form the Oversight Committee;

Whereas, the Oversight Committee will work with the County Manager to hire the selected person, establish the goals of the contract and work products to be accomplished, certify that work products have been accomplished satisfactorily and in accordance with state law and audit requirements prior to payment; maintain records, provide direction to the Coordinator, direct the

completion of work products and provide reports to the funding sources.

Whereas, the signing of this document indicates the solidarity of purpose achieved by this group to ensure continued coordination among local governments, local agencies, and public and private sector entities to facilitate housing preservation, redevelopment and construction.

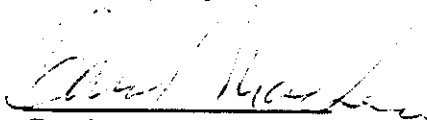
Now Therefore, The City of Layton agrees that the signing of the agreement is a commitment to forward funding to Monroe County in the amount of \$ 250.00 within thirty days of execution of this agreement demonstrating support for the hiring of an Affordable Housing Coordinator who will achieve the tasks outlined below:

Tasks:

- Begin to work with affordable housing developers, local governments, the Land and Housing Authorities, local banks, and state and federal agencies to identify funding sources.
- Develop and coordinate an ongoing partnership among affordable housing agencies, developers, local banks, and local governments.
- Work with local governments, developers and affordable housing agencies to identify and acquire sites suitable for affordable housing.
- Begin to assist local governments in development or modification of comprehensive plan policies and land development regulations which are necessary to implement an adopted affordable housing strategy by:
 - Gathering and analyzing information
 - Providing model language from other communities
 - Encouraging mutually supportive policies
 - Drafting needed changes and providing to planning director
- Work with affordable housing developers, local governments, the Land and Housing Authorities, local banks, and state and federal agencies to obtain funding and approval for the identified affordable housing projects.
- Begin to assist local governments in identifying and assigning to specific projects the affordable housing allocations recently made available by DCA and develop a list of vacant developable land.
- Work with the private and non-profit sectors to facilitate their effective participation in the adopted local government affordable housing strategy.
- Work with staff of the House Committee on Local Government and Veterans Affairs on the preparation and adoption of appropriate legislation pertaining to affordable housing in the Keys.

- Develop mechanisms to overcome neighborhood objections to affordable housing development.
- Assist in obtaining local government approvals for housing projects.
- Work with the Chambers of Commerce throughout Monroe County to develop coordinated information centers to provide affordable housing information to residents and people interested in moving to the Keys. (This would include coordination between Key West-Monroe County Housing Authority and the Chambers on publication of this information in the Chamber newsletters and between the School Board for inclusion on their web site.)
- Develop a collaborative partnership with financial institutions in Monroe County to ensure a high level of participation in affordable housing projects.
- Work with the law enforcement agencies, the School Board, and medical workers to form a consortium for Public Service Housing.
- Develop a financial literacy program for residents interested in affordable housing.
- Act as a clearinghouse for affordable housing projects so that ROGO units and Nutrient Reduction Credits are pooled and transferred as needed.

This constitutes the entirety of the agreement and shall become effective on the last day of signing.




Carol MacLaren, Mayor
City of Layton



Date

Sonny McCoy, Mayor
Monroe County

Date

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY
BY 
ROBERT N. WOLFE
DATE 4-26-02